

_____ **(ENTER NAME OF THE DEBTOR)**
_____ **(enter address)**
_____ **(enter postcode and place)**

DELIVERY OF FINAL NOTICE

Dear Sir/Madam,

We are addressing you on behalf of our client _____ *(enter data on the creditor, for natural person: full name, address of residence, personal identification number and ID number, i.e. passport for foreigners; for legal entities: full business name, registered office address, identification number and tax number)* (hereinafter: **Client**), regarding the outstanding debt that _____ *(enter data on the debtor, for natural person: full name, address of residence, personal identification number and ID number, i.e. passport for foreigners; for legal entities: full business name, registered office address, identification number and tax number)* (hereinafter: **Debtor**) has towards to our Client, on the basis of Agreement _____ - *(enter the contract or legal transaction in question, number and date of conclusion)*.

Namely, our Client has dully fulfilled his obligations under the said Agreement, and has provided the services to which he has committed, in accordance with the applicable regulations and all professional standards, as well as all of the conditions stipulated by the Agreement.

Having in mind that _____ *(enter data on the debtor, for natural person: full name, address of residence, personal identification number and ID number, i.e. passport for foreigners; for legal entities: full business name, registered office address, identification number and tax number)* until today did not make the payment of the indicated amount, **please settle the entire amount of your debt within 8 days of receiving this Delivery of final notice, i.e.:**

- amount of _____ dinars *(enter amount)*, with legal default interest starting from _____ *(enter next date from the due date)* until the final payment

- _____
- _____
- _____

(enter all due and unpaid amounts in the same way).

The payment should be made to the account of _____ opened at the bank _____ *(enter account number and name of the bank)*.

Furthermore, we would like to emphasize that if Debtor does not pay the outstanding debt within the given deadline, our Client shall be forced to file a claim against the Debtor, that is, to initiate appropriate court proceedings in order to collect the above mentioned claim.

In addition, in accordance with the regulations of the Republic of Serbia, the main debt would be further increased by the costs of the proceedings in the form of fees, costs of the public executor, attorney's fees and other administrative costs, with this amount being increased several times during the entire duration of the proceedings, until its final payment.

For all necessary information, deadlines and methods of payment of the debt, please contact us at the following address: _____ (*enter advocate's address*), as well as on the following phone number: _____ (*enter advocate's phone number*), or an e-mail: _____ (*enter advocate's e-mail*).

In _____ (*enter place*),
on _____ (*enter date*)

For (*enter Client's name*):

(*signed by advocate*)